

## CUSTOMER SATISFACTION ASSESSMENT FORM (Period .....)

## MEASUREMENT ATTRIBUTES

(Please tick mark your comments)

|                                                                           |               |            |                     |                                               |
|---------------------------------------------------------------------------|---------------|------------|---------------------|-----------------------------------------------|
| <b>1.Service quality</b>                                                  | Excellent     | Good       | Satisfactory        | Unsatisfactory                                |
| <b>2.On time delivery</b>                                                 | Before time   | Ontime     | Delay               | Excessive delay(>3days from date of delivery) |
| <b>3.Complaints Level</b>                                                 | No complaints | Occasional | Frequent Complaints | Excessive                                     |
| <b>4.Customer Support</b>                                                 | Excellent     | Good       | Satisfactory        | Unsatisfactory                                |
| <b>5.Response to queries</b>                                              | Excellent     | Good       | Satisfactory        | Unsatisfactory                                |
| <b>Any other parameters to be included</b>                                | Yes           | No         | If Yes ,details:    |                                               |
| <b>Comments on format of Analytical Report</b>                            |               |            |                     |                                               |
| <b>Your Overall comments on the service provided by the Laboratory</b>    |               |            |                     |                                               |
| <b>Suggestions if any</b>                                                 |               |            |                     |                                               |
| <b>CUSTOMER NAME&amp; DESIGNATION      SIGNATURE<br/>COMPANY<br/>DATE</b> |               |            |                     |                                               |
| <b>PLEASE E mail to qel.sb-ker@gov.in</b>                                 |               |            |                     |                                               |