

## SPICES BOARD

### EDUCATIONAL STIPEND TO CHILDREN OF CARDAMOM ESTATE WORKERS 2015-16

The Spices Board, in keeping with the provisions in Spices Board Act 1986, has been implementing schemes for the welfare of the Cardamom Estate Workers. The scheme for the grant of educational stipend to the children of cardamom plantation workers has been one among them.

Primary education is free in all the cardamom growing states. The purpose of the educational stipend scheme is to encourage education beyond the school level.

### RULES AND REGULATIONS

#### Eligibility

1. The Scheme shall be operated within the budgetary provision made for this purpose.
2. The children of workers and staff employed in Cardamom Estates Registered/applied for registration are eligible for stipend provided parent's income (total emoluments) do not exceed Rs.3000/- per month per parent. If a parent was unable to attend the work due to protracted illness a certificate from the estate owner that the worker was unable to work due to the above reason even though he was in the regular roll should be produced along with a Medical Certificate in respect of the Estate worker.
3. The applicant should not be in receipt of any other grant, stipend or scholarship.

This restriction shall not be applicable in the case of SC/ST/OBC.

If a recipient of the stipend happens to study in the same class for more than one year consequent to his/her inability to appear for the examination in the first year due to illness, such students are eligible for stipend during the second year also on production of satisfactory evidence.

4. Only two children of a worker/staff member of the estate shall be eligible for stipend under this scheme.
5. The applicant's father/mother should have a minimum 120 days' work during the period from 1-4-2014 to 31-3-2015 in a cardamom estate registered/ applied for registration.

#### Quantum of stipend

1. The scheme shall be applicable to students pursuing post-SSLC education. The post SSLC education to be covered under the scheme could be professional or non professional. The bias shall be towards technical education. The qualifying marks in SSLC/Plus two /Degree course for this purpose shall be 50 per cent.
2. In the case of those pursuing Plus Two course/Degree course in Commerce & Arts, the stipend shall be Rs.800/- per annum.
3. For those pursuing Plus Two Course/Degree Course/PG Degree course in Science disciplines, Technical Courses including ITI, the Stipend shall be Rs.1500/- per annum.

For professional Courses including Engineering/Medicine/M.C.A./M.Sc. (Computer)/ M.Sc (IT)/B.Sc.(Nursing) etc. the stipend shall be Rs.3000/- per annum.

Assistance shall be available for the duration of the course or three years whichever is shorter.

6. Stipend will be enable in institutions in the Indian Union affiliated or recognised by a University or Board of Secondary Education, or within the purview of Director of Public Instruction or some other appropriate public Body or Authority.

**Application and Selection**

7. Application forms for registration for grant of stipend can be had from the Secretary, Spices Board, Cochin-25 or from the offices of Assistant Directors/Field Officers of Spices Board on request.
8. The application form provides for a certificate from the estate in which his/her parents are working, which may be obtained and the application form may then be sent to the Head of the Educational Institution. After getting the necessary entries by the Head of Institution, the forms may be sent to the nearest Office of the Spices Board for onward transmission to the Head Office.
9. Selection of candidates for award of stipend will be made by the Board subject to availability of funds and the awardees will be informed through the Head of Institution. Board's decision in this regard shall be final.
10. Incomplete & incorrect applications will not be considered and no correspondence entertained.
11. The filled in applications shall reach the Spices Board latest by **15th December, 2015**

**Payment of Stipend**

12. The Officer of the Board/Head of the Institution will disburse the stipend to the concerned students and acknowledgement from the recipient shall be obtained. The acquittance duly counter signed by the Head of the institution shall be forwarded to the Spices Board, Cochin-682 025.

**General**

13. Stipend may be withdrawn at any time or suspended for such period as the Board thinks fit if the awardee has, by reason of his/her own act or default failed to make satisfactory progress in his/her studies or has been found guilty of misconduct.
14. The Board reserves the right to make such additions or amendments to these Rules as it considers necessary at anytime.

(Application form free of cost)

**SPICES BOARD**

(Ministry of Commerce & Industry, Govt. of India)  
Palarivattom, COCHIN-682 025.

## APPLICATION FOR REGISTRATION FOR GRANT OF EDUCATIONAL STIPEND 2015-2016

**Part I**

This application for registration for the award of stipend duly filled in / certified should reach the Spices Board, P.B. No. 2277, Palarivattom, Cochin-682 025, latest by 15<sup>th</sup> December, 2015. The incomplete and incorrect application will not be considered and no correspondence entertained. While filling the application please avoid overwriting.

1. Name of the Applicant (in Block letters) .....
2. Name of the Academic Course .....
3. Full postal address of the Educational Institution with pin code. ....  
Phone & E-mail ID .....
4. Full residential address of the student .....
5. Residential address of the worker (parent) with pin code/phone .....
6. Full address of the Estate where father and/ or mother is/are working .....
7. Total annual income of the family 1.4.2014 - 31.3.2015 .....
8. Whether the applicant is to avail stipend during the year (2014-2015) from any other source. ....

**CERTIFICATE OF THE PARENT**

1/We, certify that the particulars given above are correct and true in every respect. 1/We declare that, 1/We have not submitted applications in respect of more than two children from my/our family for stipend from the Spices Board. 1/We undertake to refund the stipend amount and other expenses incurred by the Board in this connection if the information furnished above is found to be incorrect on verification.

Certified that I am the father/mother of Kum./Shri. ....  
(name of student) and I am working in ..... (estate) as a labourer.

Place:

Date :

Signature of Estate Worker  
(Father/Mother)

## Part II

## TO BE FILLED BY THE EMPLOYER

1/We declare that 1/We own a Cardamom Estate,with the following

details. a} Cardamom Estate Registration

No.:..... ..

b) Area inHectare..... .

c) Village:..... : d) Taluk :.....

e) District:..... : f) State:..... ;.....

g) Nearest Field Office of the Spices Board .....

h) PostalAddress of the,Estate .....

with Pin Code and Phone .....

## CERTIFICATE

Itisalsocertified that the applicant Kum/Shri..... isthe daughter/ son of

Shri/Smt. .... who is working in our estate as a

permanenUtemporary/casual labourer since 200..... Sm/Shri.

..... has completed

(in words) ..... (in figures) .....

days of work during the period from 1.4.2014 to 31.3.2015. Smt/Shri.

.....

has been paid Rs..... per day and his/her total annual income as per the estate record

is Rs.....(Rupees ..... only).

Certified that both father and mother of Kum/Shri. .... (Name of student) are working

in my/our estate and their total annual income is Rs..... (Rupees ..... ..

.....only).

N.B. : If a parent was unable to attend the work due to protracted illness, a Certificate to that effect from the estate authorities should be submitted along with the application. In such cases, the worker should also produce a medical certificate from an Authorised Medical Attendant along with the application.

Place:

Date :

Signature of the Owner/Manager  
of the estate

Estate Seal

Name of the Owner/Manager

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Part III

CERTIFICATE OF THE HEAD OF EDUCATIONAL INSTITUTION

1. It is certified that the applicant for educational stipend is Shri/Kum .....
2. As per this School/College record His/Her Father/Mother is Shri/Smt. ....
3. Whether he/she belongs to SC/ST category and if so, the concessions/financial assistances being availed from other sources.
4. He/She has passed the final examination conducted in March/April 2015 and has secured.....percent marks.....(in words) He/She is studying in.....Class/Course
5. His/Her character and conduct are Excellent/Good/Satisfactory/Not satisfactory 6. The School/College reopened on .....
7. Full address of the nearest Bank on which the Demand Draft is to be drawn

B. The above details are furnished after verifying the school records.

Signature of the Head of the Institution with  
Name, Designation, Address,  
Pin code and Seal.

Place:

Date: Office Seal

(PTO)

Part IV

ADVANCE RECEIPT

Received a sum of Rs.....(Rupees ..... only)

from the Spices Board towards the educational stipend for the year 2014-2015 Signed before  
me

Signature of Head of Institution

Place

Date

Signature of the Applicant. Name

Class/Division

Seal of Educational Institution

(Rs.....(Rupees ..... only) is sanctioned towards Educational  
Stipend for the year 2015-2016

Checked by:

Assistant Director /Field Officer

N.B.: Unfilled receipt will not be entertained for payment.