



## SPICES BOARD

(Ministry of Commerce & Industry Govt. of India)  
Sugandha Bhavan  
N.H.By-pass  
P.B.No. 2277  
Palarivattom P.O.  
Kochi - 682 025, India



## स्पाइसेस बोर्ड

(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)  
सुगन्ध भवन  
एन.एच.बाईपास  
पी. बी. नं. 2277  
पालारिवट्टम पी.ओ.  
कोच्ची - 682 025, भारत

**Circular No:04/2023-24**

**29<sup>th</sup> May, 2023**

**Sub:** Information on Registration Regulations prescribed by People's Republic of China-reg

**Ref:** 1. Circular No:13/2021 dated 22.10.2021

2. Circular No: 16/2021 dated 29.11.2022

3. Circular No: 08/2022-23 dated 25.07.2022

4. Circular No: 16/2022-23 dated 06.10.2022

5. Circular No: 20/2022-23 dated 15.12.2022

6. Circular No: 22/2022-23 dated 10.02.2023

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In continuation to the circulars cited above, it is to inform you that, for export to China, registration of overseas production enterprises with the General Administration of Customs of the People's Republic of China (GACC) is required for certain categories of food products, which includes "Natural Plant Spices" (Spices and Spice products that possess valid market access to China). At present, the registration is issued by GACC under the following systems.

1. CIPHER system of GACC - Registration for processed/ground spices and spice products.
2. DAPQ system of GACC - Registration for unprocessed/raw/unground spices.

Spices Board, through the EoI, Beijing has facilitated a one-time initial registration of the firms who were active at the time of implementation of the new registration system by the GACC, under both CIPHER & DAPQ systems. The details of such registrations have been intimated to the respective exporters to their email registered with Spices Board. Further, the details of the firms that have been granted the registration and the email to which the details are sent etc., can be fetched from the following link: <https://bit.ly/3MI3tk2>. In case, if any of the firm listed in the above link, has not received the email with registration details, a request may be sent to the Board, enclosing a copy of the Spices Board CRES/RCMC and IEC to [razypn.sb@gov.in](mailto:razypn.sb@gov.in). with copy to [marketing.sb-ker@gov.in](mailto:marketing.sb-ker@gov.in)

In the case of CIPHER system, the one-time bulk registration was facilitated by the Board with minimal information and the same will be valid only if, additional details are updated by the firm, recommended by Spices Board, and approved by GACC within 20th June 2023, failing which the enterprise will automatically be de-registered by the GACC. The process for the updation is placed as Annexure I.

Accordingly, firms which are granted one-time bulk registration in the CIPHER system are requested to update the details, not later than 10th June, 2023, for further review and recommendation of the same by the Spices Board, so as to keep the firm registered under GACC. Exporters who have already updated their details in the CIPHER system need not follow the above-mentioned process. It may be noted that the Board will not be able to process updation requests placed after 10th June 2023.

In the case of DAPQ system, as on date, the enterprises are not required to update any information. Requirement for updating information in the DAPQ system, if any, will be intimated by Spices Board in due course.

Director (MKTG)

To,

All Exporters of Spices and Spice Products

(Issued from File No: MKT-QR/0001/2020-MARKETING - 18053)

(Hindi Version follows)

1. The user credentials provided above are applicable only for the products that come under the category 'Spices', for which the Spices Board has been authorized as the competent authority for recommendation
2. The exporter may log into the GACC portal (<https://cifer.singlewindow.cn/>) using the above-mentioned user credentials.
3. Change the password immediately as it is a one-time password.
4. Login again and update the contact details (email) and log out.
5. Login again and Click "Application for Modification"
6. Fill up the required information (fields marked \* are mandatory)
7. Check the product details. Add products, if any processed/ground product with valid market access for China is not reflected already. The list of products for which India has market access to China may be viewed at [http://43.248.49.223/AP\\_InformationSearchCountry.aspx?type=%u690d%u7269%u6e90%u6027%u98df%u54c1](http://43.248.49.223/AP_InformationSearchCountry.aspx?type=%u690d%u7269%u6e90%u6027%u98df%u54c1) (May select 'India' from dropdown against "Country and Region" )
8. Before adding any new product, exporters may please confirm the HS code, CIQ code & market access for the product. (HS and CIQ codes can be accessed from the above link, by clicking the Product name)
9. Fill up other fields such as Legal representative - name, Legal representative -position, etc as given on the page
10. Only the CRES (RCMC) issued by the Spices Board shall be uploaded against the 'licensed production certificate issued by the competent authority of the country (region)'
11. Download the declaration from the link, fill it up, sign and upload to the portal
12. Ensure that the same legal person mentioned in the CIFER application signs the declaration.
13. Submit the modification application to the Spices Board. It may be noted that if any of the unground spices are reflected/added to the approved product list, the submission of the application will not be accepted until such items are removed.
14. Spices Board will review the modification application and if found in order, a checklist will be shared with the exporter by email.
15. The exporter shall fill up the checklist by indicating conformity, non-conformity, or NA, against the points mentioned in the checklist. It may be noted that the details given in the checklist are consistent with the information provided in the application. The hard copy of the checklist duly signed and sealed on every page shall be sent to the Spices Board.
16. On receipt of the hard copy, the Spices Board will review the checklist and submit the modification application to GACC.
17. Wait for GACC to process approval. The approval status can be verified from the GACC portal under the tab 'Integrated Query'. May note that only the status ' Approved' indicates approval of the application and any other status (Accepted, being accepted etc) does not convey approval.

18. In the case of newly added products, the exporters are advised to ship the consignments only on the second working day after obtaining GACC's approval for registration for the correct HS code (if not registered already). The correct HS code may be confirmed with the importer to avoid clearance issues for their consignments.
19. The guidelines for using the portal and the circulars issued by the Board(attached)shall be perused thoroughly before filling up the application for modification.

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