



THE PLASTICS EXPORT
PROMOTION COUNCIL

दि प्लास्टिक एक्स्पोर्ट प्रमोशन कौन्सिल

(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित)

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(Sponsored By The Ministry Of Commerce & Industry, Deptt. Of Commerce, Government Of India)

Ref.:Plexh/Cir/474

To

All Members of the Council

Dear Sir / Madam,

Subject : Introduction of online e-Certificate Management System

We wish to inform you that O/o. DGFT has issued Trade notice No. 41 dated 15.02.2021 regarding Introduction of online e-Certificate Management System for Imports.

As a part of IT Revamp, from 22.02.2021 onwards, the following applications types are required to be submitted online through the importer/exporter's dashboard on the DGFT Website :

- i. I-Card (as under ANF-2B)
- ii. Free Sale and Commerce Certificate (as under ANF-2H & 2I)
- iii. End User Certificate (as under ANF-2J)
- iv. Status Holder Certificate (as under ANF-3C)

All such certificates would be issued electronically with QR code and a Unique Document Identification Number (UDIN) for electronic verification.

Please navigate to <https://dgft.gov.in> - 'Certificate Management System' to access the new e-module. Please note that the entire process is designed to be paperless and contactless. Any submission, communication, clarification, correction as well as the approval of submitted applications would be electronic. However, attested paper copies of the certificates may be requested from the jurisdictional DGFT RA concerned when required.

For guidance on these new processes, the Help manual & FAQs may be accessed at <https://dgft.gov.in> - Learn - Application Help & FAQs.

For any further assistance you may utilize any of the following channels -

- i. Raise a service request ticket through the DGFT Helpdesk service under Services
• 'Trade Helpdesk Service'
- ii. Call the toll-free Helpdesk number
- iii. Send an email to the Helpdesk on dgftedi@gov.in

Exporters may refer the Trade Notice 41 Dated 15.02.2021<https://content.dgft.gov>.

This is for your information.

Best regards

Bharti Parave

Asst. Director - Trade & Policy

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