

To,  
Accounts Officer(Pay),  
Tea Board  
Kolkata

Subject : Declaration u/s 115BAC for opting Old Tax Regime/ New Tax Regime under Income Tax Act for computation of TDS on salary for the Financial Year 2021-22.

I \_\_\_\_\_ hereby declare that I want to opt for \_\_\_\_\_ ( Old Tax Regime / New Tax Regime ) under Income tax act for computation of of TDS on salary. I also know that if I opt for New Tax Regime than I will have to forgo all the deduction under the Income tax act and pay taxes as per the new slab rates notified by the Finance Act 2020. Whereas if I opt for Old Tax Regime than I will have get benefit of all the deduction under the Income tax act and pay taxes as per the old slab rates notified by the Finance Act 2020.

If, I opt for Old Tax Regime then I will submit the Investment Declaration (Form-12BB) for the Financial Year 2021-22.

Please consider this declaration and calculate and deduct the TDS accordingly.

Yours sincerely,

Signature

Name : \_\_\_\_\_

Emp Code: \_\_\_\_\_

## FORM NO.12BB

(See rule 26C)

1. Name and address of the employee:			
2. Permanent Account Number & Employee Code of the employee: (Mandatory)			
3. Financial year:			
4. Mobile No (Mandatory):			
5. Email (Mandatory) :			
<b>Details of claims and evidence thereof</b>			
Sl No.	Nature of claim	Amount (Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1	<p>House Rent Allowance:</p> <p>(i) Rent paid to the landlord</p> <p>(ii) Name of the landlord</p> <p>(iii) Address of the landlord</p> <p>(iv) Permanent Account Number of the landlord</p> <p>Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees</p>		
2	Leave travel concessions or assistance		
3	<p>Deduction of interest on borrowing:</p> <p>(i) Interest payable/paid to the lender</p> <p>(ii) Name of the lender</p> <p>(iii) Address of the lender</p> <p>(iv) Permanent Account Number of the lender</p> <p>(a) Financial Institutions(if available)</p> <p>(b) Employer(if available)</p> <p>(c) Others</p>		
4	<p>Deduction under Chapter VI-A</p> <p>(A) Section 80C,80CCC and 80CCD</p> <p style="padding-left: 20px;">(i) Section 80C</p> <p style="padding-left: 40px;">(a) .....</p> <p style="padding-left: 40px;">(b) .....</p> <p style="padding-left: 40px;">(c) .....</p> <p style="padding-left: 40px;">(d) .....</p> <p style="padding-left: 40px;">(e) .....</p> <p style="padding-left: 40px;">(f) .....</p> <p style="padding-left: 40px;">(g) .....</p> <p style="padding-left: 20px;">(ii) Section 80CCC</p> <p style="padding-left: 20px;">(iii) Section 80CCD</p> <p>(B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A.</p> <p style="padding-left: 40px;">(i) section.....</p> <p style="padding-left: 40px;">(ii) section.....</p>		

	(iii) section..... (iv) section..... (v) section.....		
Verification			
I,.....,son/daughter of..... do hereby certify that the information given above is complete and correct.			
Place.....		(Signature of the employee) Full Name	
Date.....			
Designation .....			