



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 15.01.2026

OFFICE MEMORANDUM NO. 07/2026

The undersigned is directed to state that the following Development Officers in the Pay Level- 6 & 7 of Pay Matrix are hereby promoted to the post of officiating Assistant Director of Tea Development in Level-10 of the Pay Matrix plus usual allowances from the date(s) of assumption of higher charge by them to their promotional post in there exiting places of posting:-

Sl. No.	Name & A/c. No.	Present place of posting
1	Shri Neerav Vashisht (V-51)	Tea Board, Zonal Office, Guwahati
2	Shri Subhasish Kumar Swain (S-411)	Tea Board, Head Office, Kolkata
3	Shri Phuri Sherpa (S-410)	Tea Board, SRO, Kurseong
4	Shri Swargadeep Saikia (S-420)	Tea Board, SRO, Kishanganj
5	Smt. Meenakshi Tiwari (T-43)	Tea Board, SRO, Lakhimpur
6	Smt. Silchina G Momin (ST) (M-267)	Tea Board, Zonal Office, Guwahati
7	Shri Niroj Kanti Das (SC) (D-277)	Tea Board, RO, Jorhat

They will be on probation for a period of two years from the date(s) of assuming higher charge by them as Assistant Director of Tea Development.

Separate order for fixing of pay on promotion as officiating Assistant Director of Tea Development in the Level-10 of the Pay Matrix will be issued in due course from the respective offices. If the aforesaid employees desire to opt for the benefit of deferred fixation of pay, they may do so within one month from the date of assumption of higher charge by them.

Their places of posting on promotion will be notified in due course.

Amrita Chakraborty
(Dr. Amrita Chakraborty)
Secretary (I/C)

Distribution:-

1	All the Officers as mentioned above	With the request to please report for joining on promotion to their respective places of posting as early as possible.
2	Executive Director, Guwahati	With the request to please intimate the date of joining of Sl. No. 1, 5, 6 & 7 to their respective place of posting as ADTD to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3	Executive Director, Coonoor	For kind information please.
4	Director of Tea Development	With the request to please intimate the date of joining of Sl. No. 2 to his respective place of posting as ADTD to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
5	DDTD, Tea Board, Siliguri	With the request to please intimate the date of joining of Sl. No. 3 & 4 to their respective places of posting as ADTD to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
6	FA & CAO	
7	Accounts Officer (JAG)	
8	IT Cell	With the request to upload in Board's website.
9	PAs to Dy. Chairman/Secretary	
10	TBEA	
11	Estt. Branch	With spare copies.

Ref. File No. 11(2)/Estt/2017