



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 08.12.2025

OFFICE MEMORANDUM NO. 92/2025

The undersigned is directed to state that Shri Arjun Kumar Paswan, Sr. Hindi Translation Officer, attached to the Board's Head Office, Kolkata in the Pay Level-8 of 7th CPC Pay Matrix (pre-revised GP-4800) is hereby promoted to the post of officiating Assistant Director (Hindi) in the Pay Level-10 of 7th CPC Pay Matrix (pre-revised GP-5400) plus usual allowances from the date of assumption of higher charge by him to his promotional post with posting in Board's Head Office, Kolkata.

Shri Paswan, Sr. Hindi Translation Officer will be on probation for a period of two (02) years from the date of assuming the charge of Assistant Director (Hindi) on promotion. Separate pay fixation order, if any, in respect of Shri Arjun Kr. Paswan, Sr. Hindi Translation Officer will be issued after assuming the charge of Assistant Director (Hindi) on promotion.

(Dr. Rishikesh Rai)
Secretary In-Charge

Distribution:

1.	Shri Arjun Kr. Paswan Sr. Hindi Translation Officer, <u>Tea Board, Kolkata</u>	With the request to please report for joining on promotion as early as possible.
2.	Dy. Director (Hindi)	With the request to please intimate the date of release/joining of Shri Arjun Kr. Paswan, Sr. Hindi Translation Officer on promotion as Assistant Director (Hindi) to the Estt. Branch as early as possible.
3.	All HoDs in Board's HO, Kolkata (excepting Dy. Chairman & Secretary)	
4.	Executive Director, Coonoor & Guwahati	
5.	FA & CAO	
6.	A. O (JAG)/(SG)	
7.	IT Cell	With the request to upload in the Board's website.
8.	PA s to Dy. Chairman/Secretary	
9.	TBEA	
10.	E-File No. ESTT-RP/2/2025-Establishment	
11.	File No. ESTT/PR/P-150	
12.	Estt Branch	With spare copies.