




**TEA BOARD**  
**14, Biplabi Trailokya Maharaj Sarani**  
**Kolkata - 700001**

Dated: 10.12.2025

**OFFICE MEMORANDUM NO.99/2025**

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri A. Karthikeyan, Development Officer, attached to the Board's Palampur Office is hereby posted in the Board's Office, Siliguri (as his camp) for collecting and collating the information of Tea Gardens, including small tea growers and its workers under Board's regular schemes with immediate effect till further orders. This arrangement is purely ad-hoc and will remain in force until further orders.

He will be eligible for admissible TA/DA as per rules.

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

**Distribution:-**

1.	Shri A. Karthikeyan, Development Officer, Tea Board, Palampur	For necessary compliance please.
2.	Director of Tea Development	For kind information please.
3.	Factory Advisory Officer, Palampur	With the request to release Shri A. Karthikeyan, Development Officer from Board's Palampur Office under intimation to the Estt. Branch, H.O. as early as possible.
4.	Dy. Director of Tea Development, Tea Board, Siliguri	With the request to intimate the date of joining of Shri A. Karthikeyan, DO to the Estt. Branch, H.O. as early as possible.
5.	Accounts Officer (JAG)(SG)	
6.	P.As to Dy. Chairman & Secretary	
7.	TBEA	
8.	IT Cell	With the request to upload in the Board's website.
9.	Estt. Branch	With spare copies.

**Ref. File No.2 (1)/Estt/2024/Part-I**