



Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001

Dated : 08.12.2025

OFFICE MEMORANDUM NO. 91/2025

The undersigned is directed to state that Shri Jyoti Arnav Goswami, Assistant Accounts Officer, attached to the Finance Branch of Board's Head Office, Kolkata in the Pay Level-7 of Pay Matrix is hereby promoted to the post of officiating Accounts Officer in Level-7 of the Pay Matrix plus usual allowances from the date of assumption of higher charge by him to his promotional post with posting in Board's Head Office, Kolkata.

He will be on probation for a period of two years from the date of assuming higher charge by him as officiating Accounts Officer.

He will not be eligible for any fixation benefit as he has already been extended the same by dint of MACP.

(Dr. Rishikesh Rai)  
Secretary In-Charge

Distribution :-

1.	Shri Jyoti Arnav Goswami, Assistant Accounts Officer, Finance Branch, HO, Kolkata	With the request to please report for joining on promotion as early as possible.
2.	FA & CAO	With the request to please intimate the date of release/joining of Shri Jyoti Arnav Goswami, AACO on promotion as Accounts Officer to the Estt. Branch as early as possible.
3.	All HoDs in Board's HO, Kolkata (excepting Dy. Chairman & Secretary)	
4.	Executive Director, Tea Board, Guwahati & Coonoor	
5.	P.As to Dy. Chairman/Secretary	
6.	I.T. Cell	With the request to upload in Board's website.
7.	E-File No. ESTT-RPOPRM/9/2025-Establishment	
8.	File No. ESTT/PR/G-179	
9.	TBEA	
10.	Estt. Branch	With spare copies.

Ref. File No. 11(5)/Estt/96/Part