



Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001

Dated : 08.12.2025

**OFFICE ORDER NO. 22/2025**

Further to the Office Memorandum No. 85/2025 dated 26.11.2025, the undersigned is directed to state that Shri Samaresh Mondal, Assistant Director of Tea Development, attached to the Licensing Branch of Board's Head Office, Kolkata will henceforth look after the daily work of the Controller of Licensing, Tea Board, Kolkata as an In-charge, in addition to his own duties, on ad-hoc basis with immediate effect.

However, he will not be eligible for any financial benefit for looking after such additional work.

(Dr. Rishikesh Rai)  
Secretary (I/C)

**Distribution :-**

|     |                                                                                               |                                                                                         |
|-----|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 1.  | Shri Samaresh Mondal,<br>Assistant Director of Tea Development,<br><u>Tea Board, Kolkata.</u> | With the request to take the charge of<br>Controller of Licensing as early as possible. |
| 2.  | All HoDs (excepting Dy.<br>Chairman/Secretary)                                                |                                                                                         |
| 3.  | Executive Director, Coonoor & Guwahati                                                        |                                                                                         |
| 4.  | Director of Tea Development                                                                   |                                                                                         |
| 5.  | FA & CAO                                                                                      |                                                                                         |
| 6.  | All Regional/Sub-Regional Office of Tea Board.                                                |                                                                                         |
| 7.  | AO (I/C) (JAG/SG)                                                                             |                                                                                         |
| 8.  | P. As to Dy. Chairman & Secretary                                                             |                                                                                         |
| 9.  | TBEA                                                                                          |                                                                                         |
| 10. | I.T. Cell                                                                                     | With the request to upload in the Board's website.                                      |
| 11. | Estt. Branch                                                                                  | With spare copies.                                                                      |

**Ref. File No. ESTT-POLY/3/2025-Establishment**