



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Ref: **FIN-BANK0FXD/1/2025-O/o FA & CAO**

Dated: **02.02.2026**

CIRCULAR

This is to inform all the employees of Board's Head Office, Kolkata that the following programmes regarding extending the benefits of the new '**Central Government Salary Package**' will be held at the Board's Auditorium (1st Floor) of **Head Office, Kolkata as detailed below:-**

1. State Bank of India on 03.02.2026 (Tuesday) between 2 PM to 3PM.
2. Canara Bank on 06.02.2026 (Friday) between 12 noon to 1 PM.

All the employees are requested to attend the aforesaid programme please.

(Dr. Amrita Chakraborty)
Secretary (I/C)

Distribution:

1.	All the HoDs of the Board Head Office (excepting Dy. Chairman/FA&CAO/Secretary)	With the request to bring the contents of the circular to all the officers/staffs working under your respective departments.
2.	All employees of Board's Head Office	
3.	Estate Officer	With the request to keep the Board's Auditorium ready on 03.02.2026 at 1:30 PM & 06.02.2026 at 11:30AM please.
4.	P.As to Dy. Chairman/ FA&CAO/DTD/Secretary	
5.	TBEA	
6.	IT Cell	With the request to upload in the Board's website.
7.	Estt. Branch	With spare copies