

TEA BOARD
TEA FUND ACCOUNT

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RECEIPT & PAYMENT ACCOUNT FOR THE YEAR 2008-2009

RECEIPTS		Amount Rs.	Amount Rs.
1	<u>Opening Balance</u>		
	Cash in hand	304,006.47	
	Cash at Corporation Bank, Kolkata	335,531.45	
	Cash at Central Bank of India(1), Kolkata	34,243.23	
	Cash at Central Bank of India(2), Kolkata	6,771,164.53	
	Cash at State Bank of India, Kolkata	16,839,867.08	
	Cash at State Bank of India, Kochi(Lic)	50.00	
	Cash at State Bank of India, Guwahati(Lic)	17,400.00	
	Cash at Andhra Bank(Darjeeling CTM)	31,550.64	
	Cash at UBI, Kolkata	1,250,023.16	
	Cash at UCO Bank, Coonoor (Lic)	22,100.00	
	Cash with DTPs/EI abroad	3,813,412.00	29,419,348.56
2	Money received under section 26 of Tea Act		218,600,000.00
3	Received from Plan Scheme towards operating cost		100,263,000.00
4	Money received under section 26 A of Tea Act		100,000.00
5	Fees realized on a/c of Licenses/TMCO		1,008,050.00
6	Registration fees realized on a/c of DCTM		729,885.00
7.	Loan from :-		
	Loan Corpus Fund	70,000,000.00	
	Human Resource Development Scheme	3,500,000.00	
	Research & Development Scheme	10,000,000.00	
	Market Promotion Scheme	13,000,000.00	96,500,000.00
			446,620,283.56

RECEIPTS		Amount Rs.	Amount Rs.
B/F			446,620,283.56
8	<u>Other Monies Received</u>		
	Miscellaneous Receipt	4,019,410.00	
	Interest on Advance	742,031.82	
	Sale proceeds of tea	3,679,426.00	8,440,867.82
9	<u>Other Receipts</u>		
	Professional Tax	804,237.00	
	Employees' contribution to New Pension Scheme	568,950.00	
	Pension suspense(instant credit)	19,769,273.20	
	Adj. Receipt from MDEP Scheme	3,756,273.00	
	Received from MDEP, Guwahati (last year receivable)	72,000.00	
	Received from R&D, Guwahati (last year receivable)	88,897.00	
	Contingent/Medical advance etc.	3,101,107.50	
	Suspense Receipt(Duputationist)	913,328.00	
	Undisbursed Salary & Allowances	2,832,580.80	
	Advance to PPM, GPO, Kolkata, (HQ)	163,173.00	
	Advance to PPM, Coonoor	86,282.00	
	Earnest Money	402,259.00	
	Advance to PM, Kochi	15,345.00	
	Advance to Dir. GPO. Kolkata, MMS(Licensing)	62,445.15	
	Advance to Dir. GPO. Kolkata, MMS(DTD)	29,638.10	
	General Provident Fund	41,987,539.00	
	Co-operative Society	8,049,386.00	
	Life Insurance Salary Savings Scheme	2,291,483.40	
	Income Tax	4,247,417.00	
	Imprest Holders a/c both cash and bank in transit	43,033,528.90	
	Group Savings Life Insurance Scheme	1,312,070.50	
	Sale of Staff quarters	1,712,798.00	
	Donation to Prime Minister Relief Fund	99,905.00	
	Received from R&D, Dibrugarh	21,079.00	
	Recovery of advances from employees	3,485,978.00	138,906,973.55
			593,968,124.93

PAYMENTS	Amount Rs.	Amount Rs.
B/F	20,013,971.38	172,818,196.14
Maintenance/repair of Building	2,063,149.50	
Hindi Cash Award	1,025.00	
Maintenance charges for staff quarters	2,053,032.00	
Maintenance/upkeep of machines	1,183,035.00	
Hospitality expenses	1,223,229.00	
Expenditure of Tea Waste control	19,236.00	
Maintenance/upkeep of cars	1,106,154.00	
Insurance	243,077.05	
Liveries	520,739.00	
Social security & welfare	252,064.00	
Electricity & Power	4,606,528.00	
Subsidy to Staff canteen	883,904.00	
Audit Fees	366,003.00	
Training	60,000.00	
Advertisement	36,020.00	
Water Charges	188,486.00	
Implementation of official language	212,212.00	
Cash equivalent to leave salary	6,199,212.00	
Maintenance of Generator set	268,608.00	
Consultancy fees	1,860,683.00	
Crockeries	104,463.00	
Library		
Purchase of Books	40,251.00	
News papers/periodicals	198,191.00	
		43,703,272.93
Total Administration including Library		216,521,469.07

RECEIPTS	Amount Rs.	Amount Rs.
B/F		593,968,124.93
		593,968,124.93

PAYMENT	Amount Rs.	Amount Rs.
B/F		216,521,469.07
2 <u>Tea Promotion in India</u>		
a) Pay of Establishment		7,088,919.00
b) Dearness Pay		982,149.00
c) Arrear of 6th CPC		2,090,585.00
d) <u>Allowances</u>		
Travelling Allowances	68,921.00	
Travel Concession	23,207.00	
Dearness Allowances	2,263,328.00	
Compensatory city allowances	94,453.00	
Transport Allowances	612,117.00	
House Rent Allowances	2,329,114.00	
Medical charges	434,055.00	
Honoraria/OT allowances	159,342.00	
Special compensatory allowances	13,320.00	
Bonus	338,731.00	
Children Educational allowances	3,360.00	
		6,339,948.00
d) <u>Other charges/contingencies</u>		
Rent,Rates& Taxes	217,276.00	
Postage,Telegram & Telephone	80,029.00	
Printing & Stationery	60,711.00	
Office equipments	72,528.00	
Insurance	0.00	
Sundry Expenses	472,999.00	
Press & Publicity	2,705.00	
Electricity & Power	30,846.00	
News papers/periodicals	11,298.00	
Cash equivalent to leave salary	65,063.00	
Supply of free tea to staff	11,430.00	
Maintenance/repair of building/Guest House	29,760.00	
Maintenance/repair of Machine	19,645.00	
	1,074,290.00	
		233,023,070.07

RECEIPTS	Amount Rs.	Amount Rs.
B/F		593,968,124.93
		593,968,124.93

PAYMENTS	Amount Rs.	Amount Rs.
B/F	1,074,290.00	233,023,070.07
Tea Buffet, Udyog Bhawan	805,680.00	
Tea Bar, Yojana Bhawan	221,053.00	
Tea Bar, Parliament House	258,187.00	
Tea Buffet, Ministry of Finance	674,044.00	
Tea Nook, Tirumalai	385,049.00	
Tea Kiosk, Chennai	289,910.00	
Tea Center, CMBT, Koyenbedu	394,125.00	4,102,338.00
Total Tea Promotion in India		20,603,939.00
3 <u>Tea Promotion outside India</u>		
a) Pay of officers	396,153.00	
b) Dearness Pay	208,943.00	
d) Allowances	3,463,741.00	
Total :Tea Promotion outside India		4,068,837.00
		241,194,245.07

RECEIPTS	Amount Rs.	Amount Rs.
B/F		593,968,124.93
		593,968,124.93

PAYMENTS	Amount Rs.	Amount Rs.
B/F		241,194,245.07
4. Advance to employees		2,184,404.00
5. Works		913,240.00
6. Pension		80,684,936.20
7. Pension arrear of 6th CPC		6,175,777.00
8. Repayment of loan to :		
Research & Development Scheme	10,000,000.00	
Market Promotion Scheme	13,000,000.00	
Human Resource Development Scheme	3,500,000.00	
Loan Corpus Fund	70,000,000.00	96,500,000.00
9. Employer's contribution to New Pension Scheme		561,626.00
10. <u>Other Payments</u>		
Professional Tax	797,177.00	
Employees contribution transferred to New Pension scheme	563,288.00	
Pension Suspense(instant cr.)	24,600,000.00	
Adj. Payment to MDEP Scheme	3,813,412.00	
Contingent/Medical adv.etc.	3,850,998.00	
Suspense Receipt(Deputationist)	985,191.00	
Undisbursed Salary&Allowances	2,716,482.90	
Advance to PPM,GPO,Kol(HQ)	160,000.00	
Advance to PPM, Coonoor	90,000.00	
Earnest Money	319,900.00	
	37,896,448.90	
		428,214,228.27

RECEIPTS	Amount Rs.	Amount Rs.
B/F		593,968,124.93
		593,968,124.93

Pabitra Kr. Ghosh
Accounts officer

B. Banerjee
Chairman

PAYMENTS	Amount Rs.	Amount Rs.
B/F	37,896,448.90	428,214,228.27
Advance to PM Kochi	16,824.00	
Advance to Dir.GPO.Kol,MMS(Lic)	53,040.00	
Advance to Dir.GPO.Kol,MMS(DD)	30,000.00	
General Provident Fund	41,895,277.00	
Payment to R&D(Kurseong)	122,434.00	
Payment to MDEP (Guwahati)	97,185.00	
Co-operative Society	8,089,679.00	
Life Insurance Salary saving scheme	2,295,944.30	
Income Tax	4,184,840.00	
Imprest Holders a/c both cash & Bank in transit	41,689,055.00	
Group saving life insurance scheme	1,298,110.00	
Rent Advance (Chennai)	200,000.00	
Donation to Prime Minister Relief Fund	99,895.00	137,968,732.20
<u>12 Closing Balances</u>		
Cash in hand	319,499.04	
Cash at Corporation Bank,Kolkata	1,169,871.25	
Cash at Central Bank(1), Kolkata	374,136.06	
Cash at Central Bank(2),Kolkata	3,009,606.29	
Cash at State Bank, Kolkata	20,020,172.99	
Cash at State Bank, Kochi(Lic)	8,450.00	
Cash at State Bank,Guwahati(Lic)	21,000.00	
Cash at Andhra Bank,Kol, (DCTM)	761,733.64	
Cash at UBI,Kolkata	2,082,126.19	
Cash at UCO Bank, Coonoor(Lic)	18,569.00	
Cash with DTPs/EI abroad office	0.00	27,785,164.46
		593,968,124.93

Pabitra Kr. Ghosh
Accounts officer

B. Banerjee
Chairman

EXPENDITURE (NON-PLAN) 2008-09
ESTABLISHMENT EXPENSES (RECEIPT & PAYMENT A/C)
CONSOLIDATED R & P A/c

Account Head	Salaries & wages	Allowances & Bonus
Pay of Officers	15,100,161.00	
Arrear of 6th CPC	5,738,806.00	
Pay of Establishment	58,254,192.15	
Arrear of 6th CPC	20,361,160.00	
Dearness Pay	10,663,708.70	
Travelling Concession		
Dearness Allowances		23,581,654.20
Compensatory City Allow.		827,217.00
House Rent Allowances		19,995,091.00
Transport Allowances		5,888,271.00
Special Compensatory All.		1,200,533.00
Children Education Allow.		122,331.09
Honoraria/OT Allowances		1,317,080.00
Bonus		2,460,960.00
Leave Travel concession (leave encashment)		197,532.00
Foreign Allowances		3,463,741.00
Medical Charges		
Grant in aid to Recreation Club		
Supply of free tea to staff		
Subsidy to Staff canteen		
Social Security & welfare		
Incentive for voluntary family welfare		
Cash equivalent to leave salary		
Foreign service contribution		
Employers contribution to New Pension		
Pension		
Arrear of 6th CPC Pension		
Liveries		
Grant in aid to Holiday Home		
	110,118,027.85	59,054,410.29

Contribution to other funds	Staff Welfare Expenses	Terminal Benefit	Total
	1,582,161.00		
	12,846,441.00		
	10,350.00		
	545,702.00		
	883,904.00		
	252,064.00		
	0.00		
		6,264,275.00	
493,729.00			
561,626.00			
		80,684,936.20	
		6,175,777.00	
	520,739.00		
	100,000.00		
1,055,355.00	16,741,361.00	93,124,988.20	280,094,142.34

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR 2008-09

B. Banerjee
Chairman

INCOME	As on 31.03.2008 Rs.	As on 31.03.2009 Rs.
Money received under section 26 of Tea Act	187,500,000.00	218,600,000.00
Less: capital purchases	1,007,255.91	1,864,638.00
	186,492,744.09	216,735,362.00
Add: Operating cost received from Plan Fund		100,263,000.00
		316,998,362.00
Fees on Licenses/TMCO	1,386,950.00	1,008,050.00
Registration fees realized on a/c of HACCP	65,000.00	0.00
Registration fees realized on A/c of DCTM	284,673.00	729,885.00
Other Receipts	7,948,691.08	9,354,750.02
Profit on sale of Assets	5,391,973.97	1,537,593.00
Excess of Expenditure over Income	1,125,998.70	14,245,458.30
	202,696,030.84	343,874,098.32

Pabitra Kr. Ghosh
Accounts officer

B. Banerjee
Chairman

ESTABLISHMENT EXPENSES (Income & Expenditure A/C)

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OTHER ADMINISTRATIVE EXPENSES ETC. 2008-09

	Receipt & Payment a/c	Income & Expenditure a/c
a) Purchases		
b) Insurance	243,077.05	243,077.05
c) Repairs and Maintenance	7,165,038.50	7,165,038.50
d) Electricity & Power	4,637,374.00	4,637,374.00
e) Water Charges	188,486.00	188,486.00
f) Rent, Rates and Taxes	2,774,409.15	2,774,409.15
g) Vehicle Running and Maintenance	1,106,154.00	1,106,154.00
h) Postage, Telephone and Communication charges	2,390,030.72	2,390,030.72
i) Printing and Stationery	1,164,434.00	1,122,616.00
j) Auditors Remuneration	366,003.00	0.00
k) Hospitality Expenses	1,223,229.00	1,223,229.00
l) Professional Charges	2,048,622.00	2,048,622.00
m) Freight & Forwarding charges	0.00	0.00
n) Advertisement and Publicity	38,725.00	38,725.00
o) Subscription expenses	0.00	0.00
o) Travelling expenses	9,787,594.00	9,787,594.00
p) Others		
a) Training	60,000.00	60,000.00
b) Library	249,740.00	209,489.00
c) Implementation of official Language	213,237.00	213,237.00
d) Expenditure on Tea waste Control	19,236.00	19,236.00
e) Expenditure for running Tea Bars	3,028,048.00	3,028,048.00
f) Sundry Expenses	10,803,394.51	10,803,394.51
g) Loss in exchange	0.00	0.00
h) Loss on sale of Assets	0.00	0.00
i) Crockeries	104,463.00	104,463.00
	47,611,294.93	47,163,222.93
Provision for Audit fee 2008-09		1,200,000.00
		48,363,222.93

Balance Sheet & Schedules

TEA BOARD
TEA FUND ACCOUNT
BALANCE SHEET AS ON 31ST MARCH, 2009

LIABILITIES	Schedule	As on 31.03.2008 Rs.	As on 31.03.2009 Rs.
Capital Account	A	91,529,957.22	93,397,195.22
Current Liabilities	B	1,252,568.76	1,418,006.26
Other Liabilities	C	78,516,545.08	89,331,143.08
		171,299,071.06	184,146,344.56

Pabitra Kr. Ghosh
Accounts officer

B. Banerjee
Chairman