



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Dated: 20.01.2026

OFFICE MEMORANDUM NO. 12/2026

The undersigned is directed to state that in exigencies of Board's work and on administrative requirement, the following Officers/Officials posted in the Board's different Offices are hereby transferred in their existing capacities and basic pay to the new places of posting as mentioned against each with immediate effect:-

Sl. No.	Name and designation	Present Place of posting	Place of posting on transfer
1	Shri C.Bharathiraja, FAO	Regional Office, Agartala	Licensing Branch, HO
2	Shri Biman Saha, ADTD	Head Office, Kolkata	Regional Office, Agartala
3	Shri G.Venuselvam, AAO	Zonal Office, Guwahati	Mumbai, Tea Centre
4	Shri Pranith Thapa, Dev.Officer	Mumbai, Tea Centre	Regional Office, Jorhat
5	Shri P.Nandakumar, MTS	Zonal Office, Coonoor	Zonal Office, Guwahati

The above officers/officials are eligible for admissible Transfer TA, Composite Transfer Grant, Joining Time etc. for joining to their new places of posting as per rules.

Further, Shri Sachin Vyankatrao Somwanshi, FAO, Licensing Branch, Head Office will look after the works related to **GEM Portal** and Dr. Rishikesh Rai, Dy. Director (Hindi), Head Office will look after all the works related to **Swachhata** in addition to their own duties and responsibilities of Licensing Branch and Hindi Cell respectively until further orders.

(Dr. Amrita Chakraborty)
Secretary (I/c)

Distribution:

1	All officers/officials as listed in the above	With the request to join their respective places of posting on transfer as early as possible.
2	Executive Director, Guwahati	With request to please release Sl. No. 1 and 3 and intimate the date(s) of joining of Sl. No. 2, 4 & 5 to the Estt. Branch, Head Office as early as possible.
3	Executive Director, Coonoor	With the request to please release Sl. No. 5 under intimation to the Estt. Branch, Head Office as early as possible.
4	Dr. Rishikesh Rai, Dy. Director (Hindi)	For necessary action please.
5	Shri Sachin Vyankatrao Somwanshi, FAO	
6	FA & CAO	
7	DTD	
8	Controller of Licensing In-charge	
9	PA to Dy. Chairperson/FA&CAO/Secretary	
10	IT Cell	With the request to upload in Board's website.
11	TBEA	
12	Estt. Branch	With spare copies.
13	File No.2(1)/Estt/2024/Part	For record.

E-File No. ESTT-TRNF0EXT/6/2025-Establishment