



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: **09.09.2025**

OFFICE ORDER NO. 16/2025

Further to the Office Order No. 03/2023 dated 05.01.2023 and in exigencies of Board's work and administrative requirements, the undersigned is nominating Shri Rakesh Kumar, Dy. Director of Tea Development, Tea Board, Kolkata as Public Information Officer (PIO), Tea Board under RTI Act, 2005 as well as Nodal Officer for attending all the matters relating to Public Grievances & RTI with immediate effect, without any financial benefit, in addition to his own duties and responsibilities as Dy. Director of Tea Development until further orders.

(Arunita Phukan Yadav)
Deputy Chairman

Distribution:

1.	Shri Rakesh Kumar, DDTD, Tea Board, Kolkata	For information and necessary action.
2.	Smt. Rajanigandha Seal Naskar, Controller of Licensing & PIO, Tea Board, Kolkata	To hand over all the files/documents, related to RTI, Public Grievance to Shri Rakesh Kumar, DDTD immediately.
3.	Shri Arun Kumar T, Dy. Director (Plantations), Department of Commerce, MoC&I, Govt. of India, New Delhi	For information please.
4.	All HoDs in Head Office, Kolkata (excepting Dy. Chairman)	
5.	Executive Director, Coonoor & Guwahati	
6.	All Regional/Sub-Regional Offices of the Board	
7.	PAs to Dy. Chairman/FA&CAO/Secretary	
8.	IT Cell	For uploading on the Board's website.
9.	Hindi Cell	For Hindi translation.
10.	TBEA	
11.	Estt Branch	With spare copies.