



Tea Board India
Under Ministry of Commerce & Industry, Govt. of India
14, B.T.M Sarani (Brabourne Road) Kolkata 700 001
www.teaboard.gov.in

Dated: 28.01.2026

OFFICE MEMORANDUM NO. 15/2026

The undersigned is directed to say that Shri Tankeswar Sarma (S-383), Executive Assistant, attached to Tea Board, Zonal Office, Guwahati, will attain the age of 60 years on 30.09.2026. In terms of By-Law 30 of Tea Board By-Laws, 1955 (as amended from time to time) read in conjunction with FR 56(a), he will be superannuated from the service of the Board with effect from the afternoon of 30.09.2026.

Shri Sarma may avail himself all kinds of leave, including Commuted/Half Pay Leave as he is entitled to under rules before the date of his superannuation. Earned Leave for more than 300 days will not, however, be granted to him at a time, if spent within India.

If he desires, he may also be paid cash equivalent to leave salary in respect of the period of Earned Leave and Half Pay Leave at his credit at the time of retirement (subject to the condition that the total of Earned Leave and Half Pay Leave at credit will not exceed 300. days) in terms of the O.M. No. 14028/3/2008-Estt (L) dated 25.09.2008, issued by Government of India, Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training.

Amrita Chakraborty
(Dr. Amrita Chakraborty)
Secretary (I/c)

Distribution:

1.	Shri Tankeswar Sarma (S-383), Executive Assistant, Tea Board, Zonal Office, Guwahati	
2.	Executive Director, Guwahati	
3.	FA&CAO	
4.	Accounts Officer (I/C) [JAG & SG]	
5.	Pension wing	
6.	Leave Section	
7.	In-Charge, Pension & PF Section	
8.	IT Cell	
9.	TBEA	With request to upload in Board's website.
10.	Tea Board Employees' Co-operative Society Ltd., Kolkata	
11.	Establishment Branch	With spare copies

Ref. File No.21(1)/Estt/2020