



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata - 700001

Dated: 22.12.2025


OFFICE ORDER NO. 24/2025

The undersigned is directed to state that the competent authority has approved the proposal for opening of a bank account by the name "Tea Board DBT A/c" for the purpose of bulk DBT payments.

The following officials shall sign and authorise all instruments for payments from this account. Transactions upto Rs. 5 lakhs may be authorised individually and transactions above Rs. 5 lakhs shall be authorised by any two of the authorised signatories. The account opening form, CMP form and related documents may be signed by any two of these signatories :

Sl. No.	Name	Designation
1	Shri Dhananjay Mondal	Financial Advisor & Chief Accounts Officer
2	Shri Arjun Kumar Paswan	Assistant Director Official Language
3	Shri Jyoti Arnav Goswami	Accounts Officer
4	Shri Shantanu Guha	Assistant Accounts Officer
5	Smt. Teerna Chowdhury	Assistant Statistical Officer
6	Shri Mishri Chowdhury	Sr. Secretarial Assistant

In addition to the above, Shri Subrata Banerjee (System Analyst) shall be authorised to sign all documents and take necessary actions on behalf of the Board for server integration and other technical requirements of the CMP/SFTP system.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :

1.	All officials as listed above.	
2.	PAs to Dy. Chairman and FA&CAO	
3.	IT Cell	With the request to upload on the Board's Website
4.	TBEA	
5.	Estt. Branch	With spare copies

Ref. file no. : Fin/Cash/Bank Matter/Part-II