



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 10.11.2025

OFFICE MEMORANDUM NO. 80/2025

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, the following officials of the Tea Board are hereby transferred from their existing places of posting to the Board's other offices as mentioned below against each in their existing capacities and basic pays with immediate effect :-

Sl. No.	Name and designation	Present place of posting	Place of posting on transfer
1.	Smt. Sharbari Chowdhury Gohain, ADTD	Tea Board, Jorhat	Tea Board, Peermade
2.	Smt. Sweety Sen, DO	Tea Board, New Delhi	Tea Board, Almora

They will be eligible for admissible TA, Composite Transfer Grant, Joining Time etc. for joining their new places of posting on transfer.

However, they are hereby stand released from their present places of posting in the afternoon of 10.11.2025 and also advised to join their new places of posting on transfer at an early date.

(Signature)
(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	All officials as listed above	For necessary follow-up action please.
2.	Executive Director, Tea Board, Guwahati.	For information and necessary action please.
3.	Executive Director, Tea Board, Coonoor	With the request to please intimate the date of joining of Smt. Sharbari Chowdhury Gohain, ADTD in Board's Office, Peermade to the Estt. Branch as early as possible.
4.	Director of Tea Development	For information and necessary action please.
5.	S.O (NWI), Tea Board, New Delhi	For information and necessary action please.
6.	FAO, Tea Board, Palampur	With the request to please intimate the date of joining of Smt. Sweety Sen, DO in Board's Office, Almora to the Estt. Branch as early as possible.
7.	AO (I/C) (JAG/SG)	
8.	P. As to Dy. Chairman & Secretary	
9.	TBEA	
10.	I.T. Cell	With the request to upload in the Board's website.
11.	Estt. Branch	With spare copies.

Ref. File No. Estt-TRNFOEXT/6/2025-ESTABLISHMENT