




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Date: 26/01/2026

OFFICE MEMORANDUM No. 13/2026.

The undersigned is directed to state that in exigencies of Board's work and administrative requirement, the Competent Authority has been pleased to transfer Shri Santanu Mukherjee, JSA attached to Deputy Chairperson's Personal Section, Head Office, Kolkata to Board's Regional Office, Jalpaiguri in his existing capacity and basic pay with immediate effect.

He will be eligible for admissible TA, Composite Transfer Grant, Joining Time etc. as per rules for joining in his new place of posting on transfer.


(Dr. Amrita Chakraborty)
Secretary In-charge

Distribution:

1	Shri Santanu Mukherjee, JSA, Deputy Chairperson's Personal Section, Head Office, Kolkata	With the request to join Board's Regional Office, Jalpaiguri on transfer as early as possible, taking release from your controlling officer.
2	In-Charge, Regional Office, Jalpaiguri	With the request to intimate the date of joining of Shri Santanu Mukherjee, JSA through proper channel to the Estt. Branch, Head Office as early as possible.
3	DDTD, Siliguri	For necessary action please.
4	All Zonal/Regional/Sub-Regional Offices of the Board	
5	All HoDs in Kolkata (except Dy. Chairperson/Secretary)	
6	Accounts Officer (JAG)/ Accounts Officer In-charge (SG)	
7	PA to FA&CAO/DTD/Secretary	
8	IT Cell	With the request to upload on the Board's website.
9	Deputy Chairperson's Personal Section	For kind information of Dy. Chairperson.
10	TBEA	
11	Establishment Branch	With spare copies.

Ref. File No. 2(1)/Estt/2024/Part-I