




TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 20.01.2026

OFFICE ORDER NO. 02/2026

The undersigned is directed to state that it has been desired by the competent authority of the Board that all the Officers/Staff of the Board's Head Office, Kolkata may make it convenient to attend office on 26.01.2026 on the National Flag Hoisting Ceremony at 9:00 AM.

It is also requested that all Officer-in-charge of Board's Zonal/Regional/Sub-Regional offices may also make arrangements for hoisting of National Flag in the concerned office premises on 26.01.2026.


(Dr. Amrita Chakraborty)
Secretary (I/c)

Distribution:

1	All Department Heads in Board's Head Office, Kolkata (excepting Dy. Chairman/Secretary	With the request to bring the matter to the notice of all officials working under them.
2	Executive Director, Coonoor/Guwahati	For necessary action please.
3	All Zonal/Regional/Sub-Regional, offices of the Board	
4	Estate Officer (I/C)	For proper vigil of Board's Head Office, Kolkata by way of pasting a picture of National Flag hosted in proper decorum in the appropriate place at roof top of Board's Head Office, Kolkata.
5	FA&CAO	
6	DTD	
7	PAs to Dy. Chairman/FA&CAO/DTD/Secretary	
8	IT Cell	With the request to upload in Board's website
9	TBEA	
10	Establishment Branch	With spare copies

File No.23(2)/Estt/2009